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SUMMARY OF PROCEEDINGS

R/S

TRAINING LIAISON OFFICERS MEETING

Held for DTR

21 February 1956

Liais 3-1-2

ATTENDANCE:

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1. Intelligence Reading Problems

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[redacted] of the Reading Improvement Branch described the various test results of students who have taken the Reading Improvement course. In analyzing the test results, [redacted] was able to demonstrate that on average the students whose job requires them to spend an average of four hours reading per day had improved their reading skills to the extent that a savings of approximately 220 hours per year was achieved. The Director has expressed concern over the reading improvement program in terms of whether or not this program should be mandatory for all personnel entering the Agency. The Office of Training is now identifying the categories of personnel who should have the Reading Improvement course and what effect this extra load will have on the present size of the Reading Improvement laboratory. In view of the ceiling limitation, it is doubtful that the Director will want to make the Reading Improvement course mandatory.

2. OTR Motion Picture Film Production Subjects and Priorities

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In the past, the Office of Training motion picture training films have been concerned primarily with subjects dealing with the Clandestine Services. [redacted] Plans and Policy Staff, OTR, requested the DD/I TLC's to consider subjects for future training films which would serve the DD/I interests.

3. Development of DD/I Training Standards

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[redacted] explained that CIA Regulations [redacted]

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are being revised into one regulation entitled, "Entrance on Duty Training." The Office of Training believes that the training standards included in this regulation are those that are of common concern to all the components of the Agency. However, unlike the DD/P, the DD/I has not established training standards (other than the BOG and IPM) for its various categories of personnel. The Office of Training urged that the DD/I develop such standards for the guidance of DD/I training officers and the Office of Training.

4. Proposed OTR Bulletin

The subject of a monthly OTR Bulletin was introduced at the DD/I TLO meeting to determine whether or not such a bulletin would be of interest to the DD/I. It was explained that the bulletin is now in a draft stage and has not as yet received any official approval within the OTR. It was generally agreed among the TLO's that the idea of a monthly bulletin containing training course announcements and training information articles would serve a useful purpose in the DD/I.

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